

MEETING

SCHOOLS FORUM

DATE AND TIME

THURSDAY 12TH OCTOBER, 2017

AT 4.00 PM

VENUE

BEST HUB, LANACRE AVENUE, GRAHAME PARK, COLINDALE, LONDON NW9 5FN

TO: MEMBERS OF SCHOOLS FORUM (Quorum 10)

Chairman: To be elected Vice Chairman: To be elected

Members:

Andrew McClusky John Bowra Angela Trigg Jude Stone Anthony Vourou Keith Nason Ayalah Hirst Lesley Burgess Cllr Brian Salinger Lesley Ludlow Matthew Glenn David Byrne **Gavin Smith** Nigel Taylor Robin Archibald Gilbert Knight Jeanette Adak Ruth Taylor Jo Djora Sarah Vipond Joanne Kelly Simon Horne Jodi McCallum

Councillors

Reuben Thompstone

Substitute Members:

Beata Felmer (for Angela Trigg)

Marc Lewis (for Gavin Smith)

Ian Stewart (for Andrew McClusky)

Siobhan O'Connell (for Sarah Vipond)

Officers:

Ian Harrison Claire Gray

Val White Tamara Kulatunga

Gaspare Nicolini

You are requested to attend the above meeting for which an agenda is attached.

Service contact: School Funding Team

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ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Schools Forum membership	
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	1b. Election of Chair and Vice-Chair	
2.	Welcome to new members	
3.	Apologies	
4.	Declarations of Interest	
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	8b. 2018/19 Education Services Grant	
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9.	Any other business	
10.	Draft agenda for next meeting – 6 December 2017	
	Items for information	

	Towards a National Funding Formula	
	 Consultation responses National Funding Formula DfE announcements and NFF proposals 2018/19 Education Services Grant (ESG) 2018/19 Growth Funding 	
11.	Appendix I	17 - 18
	Revised 2017/18 Dedicated Schools Grant income and schools budget expenditure.	
12.	Appendix II	
	Indicative 2018/19 National Funding Formula allocations based on October 2016 school census data.	

2a. Schools Forum membership review	Claire Gray,
	School Funding Manager
	CSG Finance

- a) As we start a new academic year and a number of academy conversions have taken place, we have taken this opportunity to review Schools Forum representation based on the pupil numbers by school sector.
- b) Table A shows the percentage of pupils in the relevant phases and sectors and shows the number of representatives needed for this academic year. Table B cross-matches existing members to the relevant phase and sector and highlights where there remain a number of vacancies.

Table A – representation by type/ phase

Phase	Туре	Percentage Primary pupils	Percentage Secondary pupils	Primary reps	Secondary reps
Maintained Primary	COM FOU VA	30.7% 1.9% 20.0%	0.0% 0.0% 0.7%	6 5	
Maintained Secondary	COM VA	0.0% 0.0%	1.6% 6.9%		2
Academy/ Free Primary	ACAD FREE	6.7% 1.0%	0.0% 0.0%	3	
Academy/ Free Secondary	ACAD FREE	0.4%	28.0% 2.1%		6
Early Years 14-19				2	
providers				1	
Special schools PRU/ AP				2	
Academy				1	

Trades Unions	1
TOTAL	29
Quorum (if full membership achieved)	12

We are seeking to recruit a total of 6 representatives; 1 additional Community Primary headteacher, 2 x Primary VA/ Foundation headteachers, 1 x Maintained secondary governor and 2 academy/ free school representatives.

A request for volunteers has been placed in the School Circular, but we also asking officers and existing members to promote membership at school network meetings and governor events. If prospective members require any additional information on the role and responsibilities of the Schools Forum, please contact the School Funding team on schoolfunding@barnet.gov.uk for more details. Should there be more volunteers than places available for each phase/ type, the School Funding team will organise an online poll to finalise representation.

Table B – Members by type/ phase and vacancies

	Primary reps	Secondary reps	Heads	Governors
Primary Maintained				
СОМ	6		Jeanette Adak Jude Stone 1 x VACANCY	Lesley Ludlow Nigel Taylor Brian Salinger
FOU VA	5		Matthew Glenn 2 * VACANCIES	Ruth Taylor (NEW) Anthony Vourou
Secondary Maintained COM VA		2	Simon Horne	1 * VACANCY
Primary Academy/ Free ACAD FREE Secondary Academy/ Free	3		Jo Djora Robin Archibald	Ayalah Hirst
ACAD		6	Andrew McClusky Angela Trigg Michael Whitworth	John Bowra 2 * VACANCIES

Early Years	2	Jodi McCallum	Sarah Vipond
14-19 providers	1	David Byrne	
Special schools	2	Lesley Burgess	Gilbert Knight
PRU/ AP Academy	1	Joanne Kelly	
Trades Unions	1	Keith Nason	
Quorum (excluding cur	rent vacancies) 10		



5. Minutes of previous meeting – 6 July 2017

Welcome and Apologies

GK greeted the Schools Forum and welcomed new member Ayalah Hirst, governor at Independent Jewish Day School.

Apologies were received from Jo Djora. Standing apologies from Cllr Reuben Thompstone. Post meeting apologies from Jude Stone.

NT asked if minutes can be approved if the meeting is not quorate.

GK replied that they cannot, but the current meeting is guorate.

Declarations of interest

GK asked if anyone had any declarations of interest.

KN stated that he was released from NUT duties which related to de-delegation funding issues. LL stated that her daughter works for Saracens, but is not involved with the free school project. GK replied that the Schools Forum's remit is not such that it would have a direct influence on those matters.

Minutes of previous meeting

BF stated she did not recall prior attainment being discussed.

SH said it had been discussed but it was not an item for decision at the last meeting, it was for information only regarding future NFF proposals. A decision was made at the December 2016 meeting where members accepted proposals not to use prior attainment in the formula as it would cause significant turbulence.

Minutes agreed as accurate/true record.

Matters Arising

LL asked about the apprenticeship levy.

IH stated that community schools were affected by the levy because of the £3m threshold. The council has decided to pay the levy for community schools for 2017/18, but item 7.4 covers this item.

Item 6A - 2016/17 Final Outturn

CP stated the final outturn was reported to the Performance and Contract Management Committee on 4th July 2017. There was an overall underspend of £547,780 in 2016/17.

The main reasons for the underspend were the reduction in spend for 3 and 4 year olds and the Oak Lodge conversion to academy status.

There was also a net reduction on spending for High Needs top-ups due to a reduced OOB placement costs.

Another factor was the lower than expected take-up of the Early Years Vulnerable Families funding. This was offset somewhat by the reduction in Early Years funding from the EFA because the number of places filled was lower than expected (and funding is based on take-up).

At the end of 2016/17, the DSG reserve is £4.2m, some of which will be used for 2017/18 and for growth; item 7.1 covers this in detail.

Item 6B - 2017/18 section 251 & EY Proforma submissions

Section 251 must be submitted to the DfE by the end of March each year. Barnet's submission for 2017/18 is shown in detail at item 7.1/ Appendix III and includes the Early Years Proforma giving a £0.30 per hour supplement to Maintained Nursery schools. It is not clear yet whether income will be received for this as the notional average hourly rate to all providers exceeds the hourly rate paid to maintained nursery schools.

Towards a National Funding Formula

Item 7.1 – 2017/18 Draft Budget

CG presented this item, explaining the update to the 17/18 budget presented to the Schools Forum at the meeting on 9 February - the budget is as approved previously, but with some correction to presentation of line items as required for the s251 submission.

The contingency funding at line 1.1.1 has been called upon to fund increased NNDR for VA and Foundation schools. The liability was not known at the time of the February Schools Forum meeting.

There has also been a revision to Early Years expenditure based on actual 2016/17 claims and increase in line 1.2.1 (maintained school top ups) offset by a reduction in line 1.2.3 (non-maintained/ Independent top ups) due to increased provision of places in borough. On line 1.3.1, £744,974 has been set aside as EY contingency to cover the expected reduction in income as a result of lower EY pupil numbers. This adjustment has yet to be confirmed by the ESFA.

Line 1.4.3 has been corrected to show the copyright licensing charge as expenditure rather than a reduction to Schools Block income, as presented previously.

7.2 - DSG Baselining Exercise

The Stage 2 National Funding Formula baseline calculations were submitted prior to the general election. All authorities had to submit 2017/18 baseline information directly to inform the calculation of 2018/19 NFF allocations. The information provided will enable baselines to be set for each of the DSG blocks, i.e. Schools, High Needs, Early Years and Central.

7.3 - Growth Fund

IH explained that the growth fund is money set aside for things like bulges, new classes and diseconomy funding. As a result of the MFG cap applied in 2017/18, the expansion of St Mary's & St John's from a primary to all-through did not enable the school to benefit fully from the formula funding for secondary pupils. As a result, it was agreed that they would be awarded a one-off 'exceptional' amount of diseconomy funding of £117,517 (the 'cap' reduction in secondary funding).

VW discussed the opening of the new Saracens secondary school in Colindale. The DfE has agreed to open the school in temporary premises in September 2018 as an exception, on condition that the revenue funding awarded to the school is guaranteed for a minimum of 120 pupils in the first year of operation – the DfE has asked Barnet to guarantee this amount (so no retrospective funding adjustment if their pupil numbers are below this). This is considered low risk due to the pressure on secondary places in this particular area. If the opening is approved for 2018 and the numbers fall short of 120 pupils, the shortfall in funding would be allocated from the Growth Fund.

KN asked what the value of the underwriting was.

CG replied that it was roughly 5.5k per pupil. VW confirmed that the first teaching would be from September 2018 and is confident the target of 120 pupils is achievable. Blessed Dominic would also be moving to new premises by then.

NT asked whether Barnet benefitted from its ties with Saracens. Saracens would be providing much needed secondary school places in the borough.

The Schools Forum's approval is needed for use of this growth fund for these exceptional items.

Results of vote: Agreed unanimously.

7.4 – National Funding Formula (verbal update).

Plans for the National Funding Formula (NFF) will go ahead in 2018/19 (soft formula). The government has announced that no schools will lose out as a result – it was initially thought that Barnet would lose 1%.

However there is continuing pressure on school budgets as a result of inflation, pay and pensions increases. The impact of the apprenticeship levy and loss of ESG, which the council absorbed in 2017/18, could also affect community schools and all maintained schools respectively in future.

If the council were to seek to recover the loss of ESG funding from the schools' budget, the average cost would be £26k per maintained primary school and £62k per maintained secondary school. A decision on this will need to be made by the council and the decision is likely to depend on the position in relation to wider council budgets as well as taking account

of the impact on schools.

These issues will be discussed in greater detail at the October Schools Forum meeting.

LL asked for feedback regarding the number of schools needing to submit a 3 year budget. Have these schools factored in the impact of the apprenticeship levy? It was pointed out that all schools are required to submit a three-year budget but it was not expected that these would factor in the potential extra costs arising from the ESG cuts or apprenticeship levy at this stage.

Draft agenda for next meeting

Agreed.

Any Other Business

KN has been asked which day the meeting is normally held. His colleague cannot attend as an observer on Thursdays and although did not expect the meeting dates to be changed because of this, asked whether this affected anyone else.

A few members of the Schools Forum agreed that holding the meetings only on Thursdays can make it difficult to attend.

IH said although it would be difficult to change the current year's dates, it would be taken into consideration next year, but Tuesday meetings may be an option.

GK thanked CP, who was attending her last meeting and would be moving on to a new role within Barnet. He thanked members and wished them an enjoyable summer break.

Meeting closed at 5pm.

7. Items for information

Gaspare Nicolini, Senior Finance Business Partner

7a. 2017/18 Budget monitoring and revised budget

Introduction

This report shows the provisional quarter two position which will be reported as part of the Quarter two Budget and Performance Monitoring report 2017/18 to the Performance and Contract Management Committee on 28th November 2017. It is presented to Schools Forum to note.

2017/18 Dedicated Schools Grant (DSG)

In preparation for the move to block funding in 2018/19, the table below presents the income and expenditure figures by block based on known changes. The pressure in the Schools Block is due to increased NNDR claims from schools and an adjustment to estimated January funding. The full budget table in section 251 format is shown at Appendix I.

The Early Years change is as a result of the reduced income received based on lower January 2017 pupil numbers.

The High Needs block expenditure has increased due to revised HN places and costs.

DSG Block	Rebased October income (after transfers from HN & EY blocks) £m	Revised October Planned Expenditure	Difference £m	
Schools				
- Individual Schools Budget	139.265	139.856	0.591	£0.212m NNDR pressure and Adjustment to January funding.
- Growth fund	1.300	1.300	-	
- Centrals Schools expenditure	1.652	1.652	-	
- ESG Retained Funding	0.798	0.798	-	
Sub-total	143.015	143.606	0.591	
			-	
Early Years	25.060	25.485	0.425	Revised EY expenditure
			ı	
High Needs	43.578	43.920	0.342	Revised HN place expenditure
			-	
Total DSG incl c/f	211.653	213.011	1.358	

Based on the revised budget build shown at Appendix I, we are therefore requesting Schools Forum approval for an additional amount of £1.358m to be charged to brought forward reserves.

The reserve position reported to Schools Forum in July was as follows:

DSG Reserve	2017/18
Balance brought forward	4,224,809
2017/18 Drawdown from reserve	(1,831,558)
2017/18 Estimated Balance to be carried forward	2,393,251

a) With the additional call on reserve of £1.358m, the revised reserve position will be:

DSG Reserve	2017/18
Balance brought forward	4,224,809
2017/18 Original Drawdown from reserve	(1,831,558)
2017/18 Additional drawdown from reserve	(1,358,165)
2017/18 Revised estimated Balance to be carried forward	1,035,086



8a) DfE announcements and 2018/19 NFF proposals

Introduction

The move towards a National Funding Formula (NFF) for schools and High Needs continues with the publication by the DfE of their response to the second stage consultation and NFF for Schools and High Needs (HN) policy document.

Timescales

12 October 2017	Schools Forum approval for local consultation proposals
16 October 2017 – 17 November 2017	Consultation with all schools and stakeholders
22 November 2017	Complete analysis of consultation responses
23 November 2017	Publish agenda & papers for Schools Forum December meeting
7 December 2017	Schools Forum receives report on consultation responses
18 December 2017	2018/19 DSG block allocations due October 2017 census data due APT received for 2018/19
December/ January 2018	Report to officers and councillors on formula funding proposals
19 January 2018	Submit 2018/19 APT to DfE
21 February 2018	Release 2018/19 School Budget shares

a) 2018/19 Headline figures - INCOME

	2017/18 £m (re-baselined)	**2018/19 £m	Change £m	%age change
Schools Block (incl Growth)	241.888	243.831	1.943	+0.8%
`HN Block ´	46.869	47.830	.961	+2.05%
Central	2.050	2.090	.040	+1.96%
TOTAL	£290.807	£293.751	2.944	+1.01%

**(The 2018/19 indicative allocations are based on 2016 pupil census numbers and will be revised when October 2017 census data is available).

The Provisional 2018/19 Schools Block Income is based on the following rates:

- a. £4,391 Primary unit of funding/29,723 primary pupil nos. (Oct.16 census)
- b. £5,700 Secondary unit of funding/ 19311 secondary pupil nos. (Oct.16 census)
- c. £3.257m funding for Growth, Premises and Mobility historic spend/ not Area Cost Adjustment (ACA) adjusted.

d. TOTAL = £243.831m

These are the provisional amounts notified to the council this month by the Education and Skills Funding Agency

b) Schools Block - EXPENDITURE

Operational requirements:

Schools Forum agreement is needed to transfer any funding out of the schools block into the High Needs block.

Other blocks not subject to limits on transfers (other than EY block pass through requirement)

LAs encouraged to seek Schools Forum approval for any other block transfers

NB. Pupil Premium Plus (PPLAC) – now being moved outside the NFF into the pupil premium budgxet. As a result, this will Increase PPLAC rate to £2,300 (from £1,900 in 2017/18). This factor has not been used in Barnet's local formula historically.

- For 2018/19, minimum level of Primary per pupil funding £3,300/ minimum level of Secondary per pupil funding £4,600 under NFF proposals (Barnet is not affected as per pupil funding already exceeds these amounts for all schools).
- Minimum 0.5% per pupil cash increase at school level in 2018/19
- Minimum per pupil funding and rates, split site and growth allocations are not included in the Area Cost Adjustment calculation (hybrid ACA)
- Actual ACA multiplier used will be published in the NFF technical note shortly
- c) Schools likely to gain:

Lowest funded schools nationally
Schools with high numbers of pupils with low prior attainment
Schools with pupils from above average levels of deprivation (home postcode)
Rural schools

d) Schools likely to see lower gains:

Urban schools where underlying levels of deprivation are improving Schools with lower than average deprivation data (FSM, FSM6 and IDACI) Schools adversely affected by the change from general labour market (GLM) area cost calculation (ACA) to hybrid ACA

e) Summary of 2018/19 NFF factors and rates and comparison with Barnet 2017/18 (non ACA adjusted).

Funding area	Optional/ Compulsory in 2017/18	Measure	Barnet 2017/18 rates £		2018/19 NFF rates £	
			Primary	Secondary	Primary	Secondary
Basic Entitlement (AWPU)	Compulsory	Pupils on roll** (NOR)	3,325.75	4,782.86	2,747	KS3 – 3,863 KS4 – 4,386
		FSM	Not	used	440	440
		FSM6	1,423.56	505.00	540	785
		IDACI Band A	4,000.00	9,952.00	575	810
		IDACI Band B	2,100.00	5,224.80	420	600
Deprivation	Compulsory	IDACI Band C	880.00	2,189.44	390	560
		IDACI Band D	0	0	360	515
		IDACI Band E	0	0	240	390
		IDACI Band F	0	0	200	290
Prior Attainment	Optional		Not used		1,050	1,550
English as an additional language (EAL)	Optional	EAL2	530.00	1,378.00	515	1,385

Mobility	Optional	Pupils not starting school in August or September (minimum threshold of 10%)	422.90 618.53	Based on historic spend	
Sparsity	Optional		Not used	25,000 65,000	
Lump sum	Optional		122,000 (all phases)	110,000 (all phases)	
Split sites	Optional	Where approved	Various	Various – as 2017/18	
Rates (NNDR)	Optional	Current bill	Actual cost	Actual cost	

f) High Needs block - INCOME

Provisional 2018/19 HN Block Income calculated as follows:

£44.753m - Actual HN NFF allocation

£2.668m - based on a £4,446 per pupil ACA weighted base rate * 600 (pupils in special schools/ academies Oct 16 census)

£0.408m - Import/export adjustment £6,000 * 68 (net imported) pupils

TOTAL = £47.830m

Initial proposals included 0% funding floor protecting local authorities from reductions in their HN block, meaning no LA will receive less than their re-baselined spend in 2017/18

Final proposals ensure an uplift of 0.5% to the funding floor over 2017/18 HN spending baseline to reflect similar increase in Schools Block allocations. The final import/ export adjustment (68 imported pupils in Barnet) data will be amended to reflect January 2018 special school census data and the February R06 ILR data. This will mean the December 2017 HN block allocation will be provisional Continuing review of distribution of hospital education funding, consultation on new proposals to follow in due course

LAs will be able to transfer up to 0.5% of Schools Block funding into HN if required, with the agreement of Schools Forum (justification required linked to review and development of the local offer).

g) Central Block - INCOME

Provisional 2018/19 CSSB income calculated as shown below:

£1.626m – NFF allocation for ongoing responsibilities (former ESG), per pupil allocation

£0.464m - Historic commitments allocation

TOTAL = £2.089m

- Ongoing responsibilities within the CSSB will be funded using a per-pupil factor (90%) and 10% according to a deprivation factor
- Both the above will be adjusted for area costs
- Funding for historic commitments will continue but with the expectation that these will reduce over time
- Historic commitment spend shown on Section 251 will be challenged where spend is not reducing
- No new commitments will be allowed
- There will not be protection for historic commitments in the CSSB
- Gains in the ongoing responsibilities element of the CSSB of up to 2.5% per pupil have been allowed



			Schools Forum 12 Oct			Schools Forum 6 Jul
			CO. CO. C.		۸۵	ENDA ITEM
				Change (net) since	AG	LINDATILIVI
S251line	S251 Desc	Subgroup	Net 1718	July Schools Forum	Comment	Net 1718
1.0.1	Individual Schools Budget before Ac	• •	23,979,217		Revised 3&4yo pupil projections	24,439,074
		_,		,	Summerside conversion	= 1, 1.22,21
		BudgetShares	144,734,861	- 886,818	Revised P16 allocations from EFA	145,621,679
		HighNeedsPlaces	5,704,689	693,834	Revised place funding Oct 17	5,010,855
		Tilgilivecusi luces	3,704,003	055,054	Technical change - moved from	3,010,033
					1.2.6	
		Usaattal alaas	F 44 4 4 C		Reduced recoupment - PRU not	
4047.1		Hospital places	541,146	541,146	converting to academy status	475 074 000
1.0.1 Total			174,959,914	- 111,695		175,071,609
1.1.1	Contingencies	Contingency	•	-		-
1.1.1 Total			•	-		-
1.1.2	Behaviour Support Services	Dedelegation	78,609	-		78,609
1.1.2 Total			78,609	-		78,609
1.1.3	Support to UPEG and bilingual learn	Dedelegation	84,732	-		84,732
1.1.3 Total	I		84,732	-		84,732
1.1.9	Staff costs - supply cover for facility	Dedelegation	48,039	-		48,039
1.1.9 Total	I		48,039	-		48,039
1.2.1	Top-up funding - maintained schools	HighNeeds	16,255,946	-		16,255,946
1.2.1 Total			16,255,946			16,255,946
1.2.2	Top-up funding - academies, free sc	HighNeeds	7,693,776	-		7,693,776
1.2.2 Total		<u> </u>	7,693,776			7,693,776
1.2.3	Top-up and other funding - non-mai	HighNeeds	9,528,811			9,528,811
1.2.3 Total		riigiiiveeus	9,528,811			9,528,811
1.2.5		Services				
	SEN support services	Sel vices	3,666,943	-		3,666,943
1.2.5 Total			3,666,943	405.000	Task wind above a see line 4.0.4	3,666,943
1.2.6	Hospital Education Services		•	- 405,860	Technical change - see line 1.0.1	405,860
1.2.6 Total				- 405,860	above	405,860
1.2.11	Direct payments (SEN & Disability)	HighNeeds	350,000	-		350,000
1.2.11 Tota			350,000	-		350,000
1.3.1	Central expenditure on children und		1,505,420	-		1,505,420
		EY contingency		- 744,974	Set aside for expected EY block	744,974
1.3.1 Total			1,505,420	- 744,974	reduction	2,250,394
1.4.1	Contribution to combined budgets	CAF Team	279,968	-		279,968
		Safer Families	183,720	-		183,720
1.4.1 Total	l		463,688	-		463,688
1.4.2	School Admissions	Services	401,200	-		401,200
1.4.2 Total	ĺ		401,200	-		401,200
1.4.3	Servicing of schools forums	Services	34,680	-		34,680
1.4.3 Total			34,680	-		34,680
1.4.10	Pupil growth / Infant class sizes	Growth	1,300,000			1,300,000
1.4.10 Tota			1,300,000			1,300,000
1.4.11	SEN transport	Services	400,000			400,000
1.4.11 Tota		JCI VICCO	400,000			400,000
1.4.11	Other items	FairAccess				106,500
1.4.15	Outer Items		106,500			
1 4 42 T :	-1	CLA - other items	245,626	-		245,626
1.4.13 Tota		B	352,126	-		352,126
1.5.1	Education welfare service - Former I	Ketained Duties	286,891	•		286,891
1.5.1 Total			286,891	-		286,891
1.5.2	Asset management - Former ESG re	Retained Duties	26,000	-		26,000
1.5.2 Total			26,000	-		26,000
1.5.3	Statutory/ Regulatory duties - Form	Retained Duties	485,000	-		485,000
1.5.3 Total	<u> </u>		485,000	-		485,000
Expenditu	re Total		217,921,775	- 1,262,529		219,184,304
1.9.1	Dedicated Schools Grant	DSG	- 209,514,309	2,838,437	Impact of EY reduction (16/17 &	- 212,352,746
			,,303	, . , . , ,	17/18) = £1.9m and recoupment	,,, 10
1017-+	ı		200 544 200	2 020 427		242.252.740
1.9.1 Total		D 146	- 209,514,309		for Summerside conversion	212,352,746
1.9.4	Post 16 allocations from EFA	Post16	- 5,217,743			5,000,000
1.9.4 Total			- 5,217,743	- 217,743	Revised P16 allocations from EFA	- 5,000,000
1.9.2	Balance b/fwd	Income	- 1,831,558	-		- 1,831,558
1.9.2 Total	<u> </u>		- 1,831,558	-		- 1,831,558
Income To	4-1		- 216,563,610	2,620,694		- 219,184,304

